



Port Health & Environmental Services Committee

Date: WEDNESDAY, 4 JULY 2012

Time: 1.45 pm

Venue: GUILDHALL, WEST WING

Members:

John Tomlinson (Chairman)	Robert Howard
Sheriff & Deputy Wendy Mead (Deputy Chairman)	Vivienne Littlechild
John Absalom	Alderman Ian Luder
Alderman Nick Anstee	Robert Merrett
Deputy John Barker	Brian Mooney
Deputy John Bennett	Barbara Newman
Nigel Challis	Deputy Janet Owen
Deputy Billy Dove	Deputy John Owen-Ward
Bob Duffield	Ann Pembroke
Kevin Everett	Deputy Gerald Pulman
Deputy Bill Fraser	Deputy Richard Regan
George Gillon	Delis Regis
Deputy Stanley Ginsburg	Matthew Richardson
Deputy Revd Stephen Haines	Deputy Robin Sherlock
Deputy Pauline Halliday	Jeremy Simons
Dr Peter Hardwick	Deputy Michael Welbank

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Lunch will be served at the rising of the Committee.

Chris Duffield
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**

3. **MINUTES**

To agree the public minutes and summary of the meeting held on 1 May 2012 (copy attached).

For decision
(Pages 1 - 8)

4. **LOVE CLEAN STREETS PRESENTATION**

To receive a presentation.

For Information

5. **REVIEW OF GOVERNANCE ARRANGEMENTS REPORT**

Report of the Town Clerk (copy attached).

For Decision
(Pages 9 - 20)

6. **CHIEF OFFICER APPOINTMENTS**

Report of the Town Clerk (copy attached).

For Decision
(Pages 21 - 22)

7. **REVENUE OUTTURN 2011-12**

Joint report of the Chamberlain, the Director of the Built Environment, the Director of Markets and Consumer Protection and the Director of Open Spaces (copy attached).

For Information
(Pages 23 - 28)

8. **ENTERPRISE CONTRACT UPDATE**

Oral report of the Director of the Built Environment.

For Information

9. **TIME BANDING SCHEME UPDATE**

Report of the Director of the Built Environment (copy attached).

For Decision
(Pages 29 - 40)

10. **BUSINESS PLAN 2011-12 FOURTH QUARTER PROGRESS REPORT**

Report of the Director of the Built Environment (copy attached).

For Information
(Pages 41 - 54)

11. **DEPARTMENT OF MARKETS AND CONSUMER PROTECTION BUSINESS PLAN 2011/12 - OUTTURN REPORT**

Report of the Director of Markets and Consumer Protection (copy attached).

For Information
(Pages 55 - 80)

12. **ENFORCEMENT ACTIVITY AT MIDDLESEX STREET MARKET**

Report of the Director of Markets and Consumer Protection (copy attached).

For Information
(Pages 81 - 94)

13. **INTERIM POSITION ON VEHICLE ACCESS PERMIT CHARGES**

Report of the Director of Open Spaces (copy attached).

For Decision
(Pages 95 - 112)

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

15. **URGENT ITEMS**

Any items of business that the Chairman may decide are urgent.

16. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Part 2 - Non-public Agenda

17. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 1 May 2012 (copy attached).

For Decision
(Pages 113 - 114)

18. **DEBT ARREARS – PORT HEALTH AND ENVIRONMENTAL SERVICES PERIOD ENDING 31 MARCH 2012**

Joint report of the Director of the Built Environment, the Director of Markets and Consumer Protection and the Director of Open Spaces (copy attached).

For Information
(Pages 115 - 124)

19. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

20. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERED URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**